

Codicil Form

To add to an existing Will

This codicil form can be used if you already have a Will and would like to add a gift to Gresham College (Registered Charity No. 1039962). A codicil is a supplement to an existing Will that makes some amendments but leaves the rest of the Will intact. It is important not to write any alterations on your existing Will as it could become invalid. Simply complete the form with the instructions below. We recommend keeping any codicils with your Will, but do not staple or attach. You may prefer to donate a percentage of your estate to Gresham College once other cash gifts, taxes and bills have been paid - called a residuary gift. This is another good way to support a cause that is important to you. However, this form is not suitable for a gift of this nature: you will need the advice of a solicitor.

We would also recommend that you seek the advice of a solicitor if you are:

- (a) making a number of significant or complex changes or
- (b) having any concerns about how to draft a Will or codicil.

Completing your codicil form:

- 1. Print off the form single-sided so that the back remains blank. Complete your personal details including information about any previous codicils and the date of your original Will.
- 2. Decide whether you would like to leave a set sum of money and/or a specific item. You can also choose to index link your gift, please see the Notes section below.
- 3. Sign and date the form in the presence of two independent witnesses as you would have done for your Will.
- 4. After you have signed, ask your two witnesses to sign and complete their details on the form. Ensure you are present when your two witnesses sign the form.

Notes

- Your witnesses must be over 18 years old and should not be beneficiaries or an executor (administrators) of your Will or their spouses/civil partners. They need not be the same people that you asked to witness your original Will
- A cash gift can be linked to the index of retail prices, allowing the value of your gift to keep pace with inflation.

For any further information, please <u>email Celia Blakeway-Phillips</u>, Head of Fundraising and Engagement, Gresham College at <u>support@gresham.ac.uk</u>, or call 020 7831 0575



Codicil Form
I, (Your full name)
of (Your full address)
Postcode
declare this to be the first/second/third/other codicil to my Last Will and Testament dated
[Date of Original Will].
1. Amendments to the Will
I hereby amend my Last Will and Testament as follows:
I give the sum of £ to Gresham College of Barnard's Inn Hall, Barnard's Inn Hall, Holborn, London, EC1N 2HH
2. Confirmation of the Will
I hereby confirm and republish my Last Will and Testament dated [Date of Original Will], except as amended by this codicil.
3. Signatures
In witness whereof, I have hereunto set my hand this [Day] day of [Month], [Year].
[Your Signature]
[Your Printed Name]
4. Witnesses
We, the undersigned witnesses, declare that [Your Name], known to us, signed this codicil in our presence and that we witnessed the signing of this codicil by [Your Name] at their request and in their presence.



First Witness	
Signature	
Full name	_
Address	_
Postcode	_
Occupation	-
Second Witness	
Signature	
Full name	_
Address	_
Postcode	_
Occupation	_

Make sure to review this with a legal professional to ensure it meets all legal requirements and accurately reflects your wishes. If you have any specific changes in mind, feel free to share them!

Please keep this document in a safe place together with your Will

Gresham College, Barnard's Inn Hall, Holborn, London, EC1N 2HH

Charity Registered No: 1039962